

Client/Employer: Methods to Sign Off on Shifts (Punches)

There are six methods the client/employer can choose from to approve a shift (punch) worked.

CHOOSE 1 Method

1. Using **Employer's** DCI Mobile App to Sign Off on Shifts (Punches)
2. Using **Employee's** DCI Mobile App to Sign Off on Shifts (Punches)
3. Using **Employee's** DCI Mobile App for Voice Sign Off on Shifts (Punches)
4. Using DCI Web Portal - Video to Sign Off on Shifts (Punches)
5. Using the Client/Employer's Landline
6. Using the FOB (Alternative Device)